

**INVITATION TO BIDS**

The Bank of Azad Jammu and Kashmir is a fast growing commercial Bank operating in Azad Jammu and Kashmir with a network of 72 branches with two Regions and four Zones. The Bank intends to outsource the security services for guarding of its Branches and Offices on yearly basis (July 1, 2021 to June 30, 2022) under AJK PPRA Rules 2017 on "Single Stage – Two Envelops Bidding Process" on following terms and conditions.

Description of Services Required	<ol style="list-style-type: none"> <li>Uniformed Security Guards fully armed with company provided licensed weapons for Branches and Offices of the Bank with the following requisites: <ul style="list-style-type: none"> <li>Ex-service men/ Retired Army Personnel</li> <li>Physically alert and trained</li> <li>Medically Fit</li> <li>Non-involvement in criminal activities</li> <li>Those retired on medical/criminal grounds are not eligible.</li> </ul> </li> <li>Messengers/ Drivers/ NCS with following requisites: <ul style="list-style-type: none"> <li>Physically and Medically Fit</li> <li>At-least primary level education</li> <li>Valid driving license for drivers</li> </ul> </li> </ol>
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- Bid documents are immediately available after this publication and may be obtained on payment of Rs 500/- (Non-Refundable) through pay order in the name of "Bank of AJK", against written request on any working day (Monday to Friday) between 09:00 AM to 05:00 PM on or before 31-05-2021.
- The bid security, 2% of the cost of bid must be submitted with Bid in the form of CDR in the name of Bank of AJK. No tender will be accepted without Bid Security and such tender(s) will be rejected out rightly.
- Incomplete /conditional bid and bid bearing cutting / over writing without authentication will not be considered.
- Bids must be delivered to the address below on or before 01-06-2021 at 11:30 AM.
- Bid-opening will be held on 01-06-2021 at 12:00 PM
- Prices must be quoted inclusive of all taxes.
- Blacklisted Firms/Companies/Suppliers/Distributors/Contractors/Bidders are prohibited for participation. All bidders shall furnish an affidavit/certificate that they are neither blacklisted nor in conflict with Government anywhere in territory of the State of the AJK, Federally Administrated Areas or Islamic Republic of Pakistan.
- Evaluation report/award of contract shall also be displayed at AJK PPRA Website.
- Valid NTN/GST Registration Certificates required with the bid.
- The Committee reserves right to accept or reject any or all the bids as per AJK PPRA Rules.
- This advertisement is uploaded on both websites of AJK PPRA ([www.ajkppra.gov.pk](http://www.ajkppra.gov.pk)) and BAJK ([www.bankajk.com](http://www.bankajk.com))
- Bank will not be responsible for any cost incurred in submission of documents.
- Address for submission/venue of opening of Tender Documents are as under:

  
Divisional Head HRMD

Bank of AJK, Head Office, Bank Square, Chatter, Muzaffarabad, AJK

Phone No. +92 5822 924244-5

[www.bankajk.com](http://www.bankajk.com)